

MARGIE M. MULLINS, County Clerk  
Winnebago County Administration Bldg.  
404 Elm Street, Room 104, Rockford IL 61101

**DEATH CERTIFICATE REQUEST**

Number of Copies \_\_\_\_\_ *Please Print Information:*  
CHECK ONE:  
\_\_\_\_\_ CERTIFICATION OF DEATH OR \_\_\_\_\_ DEATH RECORD

Name of Deceased \_\_\_\_\_

Date of Death \_\_\_\_\_ Place of Death \_\_\_\_\_

- FEE TO OBTAIN A CERTIFIED COPY OF DEATH:  
\$21.00 FOR FIRST CERTIFIED COPY; \$9.00 FOR EA. ADDITIONAL.  
Genealogy: 1<sup>st</sup> copy - \$7.00 Additional copies - \$4.00  
\*\*FEES APPLY TO EACH VISIT\*\*
- MAIL-IN REQUESTS, PLEASE INCLUDE: CHECK OR MONEY ORDER  
PAYABLE TO: WINNEBAGO COUNTY CLERK
- PLEASE INCLUDE A COPY OF APPROPRIATE IDENTIFICATION-SEE  
REVERSE SIDE OF THIS PAGE FOR A LIST OF ACCEPTABLE ID.

I, the undersigned, do hereby certify that I am entitled to receive the above Death Certificate as the person or his duly authorized agent, having a genealogical, personal or property right interest in the record, and legally entitled according to 410 ILCS 535/25 of the IL Compiled Statutes.

Print Your Name \_\_\_\_\_ Your Signature \_\_\_\_\_  
Address \_\_\_\_\_ Relationship to Person on Document \_\_\_\_\_  
City/State/Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

\*\*\*\*\*  
**\*\*THIS AREA FOR MAIL-IN REQUESTS ONLY\*\***  
*You must include a copy of identification & payment by check or money order.*

Mail to: Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Date Mailed: \_\_\_\_\_ Deputy: \_\_\_\_\_  
Questions???? Please call us at 815/319-4250

**Acceptable Identification to  
Receive Records**

**\*ONE OF THE FOLLOWING.....**

- Certified Copy of Birth Certificate of person requesting the document
- Illinois Driver's License
- Illinois State Identification Card
- Out-of-State Drivers License or State ID Card
- U.S. Government Driver's License
- Naturalization Certificate
- U.S. Military Identification Card
- U.S. Immigration Card
- Selective Service Card
- Illinois Public Aid ID Card *with* Medical Card

**\*OR TWO OF THE FOLLOWING.....**

- Social Security Card or Print-out
- W-2 Form
- Vehicle Registration Card
- Employee Identification Card
- Resident Alien Card
- School Identification Card

*All documents must be current and valid. The Winnebago County Clerk's Office Reserves the right to request additional identification to receive records.*  
**\*For Mail-In requests, a copy of the required identification must be included.**